



Digital Video & Film Lab, Inc.

8200 Wilshire Blvd. #200 Beverly Hills, CA  
Offices (310) 997-6448

# Drop-Off Receipt

## Customer Information

Full Name \_\_\_\_\_ Cell Phone \_\_\_\_\_

Home Address \_\_\_\_\_ Home Phone \_\_\_\_\_  
\_\_\_\_\_

Email Address \_\_\_\_\_ Referral Site \_\_\_\_\_  
Ex: losangelesfilmtodvd.com

## Video Tapes Transfer to

- \_\_\_\_\_ VHS / S-VHS  DVD
- \_\_\_\_\_ VHS-C  Blu-ray
- \_\_\_\_\_ MiniDV  Digital
- \_\_\_\_\_ HI-8/Digital8  HQ
- \_\_\_\_\_ Betamax  Standard
- \_\_\_\_\_ Betacam/SP/SP-S  Authored
- \_\_\_\_\_ Umatic  Labels

## Film Media Transfer to

- \_\_\_\_\_ 8mm  DVD
- \_\_\_\_\_ Super 8mm  Blu-ray
- \_\_\_\_\_ 16mm  Digital
- HQ
- Standard
- Authored
- Labels

### Notes

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Agree to Terms of Service

By signing you agree to the Terms of Service printed behind this form

Customer Signature \_\_\_\_\_ Date \_\_\_\_\_

## For Office Use Only

- Beverly Hills  Santa Monica
- West Hollywood  Encino
- Date \_\_\_\_\_
- Agent \_\_\_\_\_

## Terms of Service

### BY SIGNING THIS ORDER FORM YOU AGREE TO DIGITAL VIDEO & FILM LAB, INC. (DVFL) TERMS OF SERVICE.

ALL DVD'S ARE CHECKED BY OUR LAB TECHNICIANS FOR PLAYBACK. BECAUSE OF SOFTWARE DIFFERENCES WITH EVERY PLAYER AND COMPUTER, WE CANNOT GUARANTEE PLAYBACK IN ANY SPECIFIC MACHINE. CUSTOMER IS ACCEPTING RESPONSIBILITY FOR THIS AND ABSOLUTELY NO REFUNDS WILL BE GIVEN. ALL DVD'S CREATED BY DVFL ARE GUARANTEED. SHOULD ANY PROBLEMS ARISE WITH DVD ERRORS, DVFL WILL MAKE IT'S BEST EFFORT TO RECTIFY AND RESOLVE ANY ISSUES. **NO REFUNDS OR EXCHANGES WILL BE OFFERED.**

I, THE CUSTOMER, AM AWARE THIS SERVICE ORDER IS NOT A PAID ORDER RECEIPT. ACTUAL BILLING WILL BE BASED UPON TOTAL RUNNING TIME OF ORIGINAL FILMS/VIDEOS/PHOTOS/SLIDES SUPPLIED TO DVFL.

I, THE CUSTOMER, ACCEPT ALL RESPONSIBILITY FOR ANY AND ALL COPYRIGHTS WHICH MAY BE ON ANY MATERIAL PROVIDED TO DVFL BY ME, THE CUSTOMER, FOR TRANSFER.

I UNDERSTAND DVFL HAS THE RIGHT TO REFUSE ANY CHECK OR CREDIT CARD AT ANY GIVEN TIME AND REQUEST CASH PAYMENT. REQUIREMENTS FOR CHECK ACCEPTANCE ARE AS FOLLOWS: MUST BE IMPRINTED WITH A CURRENT ADDRESS - NO P.O. BOX NUMBERS, DRIVER'S LICENSE NAME AND ADDRESS MUST MATCH THE NAME AND ADDRESS ON THE CHECK, NO TWO-PARTY CHECKS. IF WRITING A COMPANY CHECK, APPROVAL MUST BE HAD BEFORE JOB IS LEFT AT DVFL, NO OUT OF STATE CHECKS. ANY JOB REQUESTED IN LESS THAN OUR NORMAL TURNAROUND TIME WILL BE PAYABLE AS CASH ONLY. ALL RETURNED CHECKS WILL BE ASSESSED A \$40 FEE AND DVFL RESERVES THE RIGHT TO PROSECUTE UNPAID CHECKS WITH COLLECTION AGENCIES AND THE LOS ANGELES DISTRICT ATTORNEY OFFICE.

I UNDERSTAND THAT THE TRANSFER SERVICES ORDERED WILL BE COMMENSURATE IN QUALITY WITH THE FILMS AND VIDEOS REQUESTED TO BE TRANSFERRED. DVFL AGREES TO USE REASONABLE CARE IN THE TRANSFER. IF THERE IS DAMAGE AND/OR LOSS OF FILM/VIDEO/PHOTOS OR ANY OTHER MEDIA, CUSTOMER AGREES TO NOT HOLD DVFL LIABLE FOR ANY FINANCIAL AND/OR NON-FINANCIAL LOSSES. LIABILITY FOR DAMAGE DURING SHIPMENT DEPENDS ON THE SHIPPING COMPANY'S TERMS AND IS THE RESPONSIBILITY OF THE SHIPPING COMPANY TO MITIGATE SUCH SITUATIONS, DVFL DISCLAIMS LIABILITY FOR DAMAGE DURING SHIPMENT.

I, THE CUSTOMER, UNDERSTAND THAT DVFL IS NOT RESPONSIBLE, NOR DO THEY HAVE TO STORE ANY JOB LEFT BY ME FOR MORE THAN 60 DAYS AFTER BEING NOTIFIED BY DVFL OF ITS COMPLETION. I UNDERSTAND THAT ANY JOB IS LEFT LONGER THAN 60 DAYS WILL BE DISPOSED OF BY DVFL. I AM ALSO AWARE THAT ANY VIDEOTAPE OR FILM BROUGHT TO DVFL WILL NOT BE AVAILABLE FOR PICK UP OR SHIPMENT (WHETHER IT BE ORIGINAL MATERIAL OR COPIES BEING MADE) UNLESS THE JOB IS PAID IN FULL. IF YOU ARE BRINGING ANY MATERIAL THAT IS NOT YOUR PROPERTY, PLEASE LET THE OWNERS BE AWARE THAT IT WILL STAY AT DVFL'S FACILITIES UNTIL THE ORDER IS PAID IN FULL.